

Repositionable Notes on Automation Rate First-Class and Standard Rate Letter Mail

As of April 3, 2003 the USPS will allow Repositionable Notes (sticky notes) to be applied to first-class and standard rate mail that qualify for the automation compatible rates. Sticky Notes are defined as being a piece of paper 3" X 3" with an adhesive strip along the top that is 3/4" wide. The note must also be designed to be pulled off and repositioned for future use by the recipient.

Postage is calculated based on total weight of the mail piece including the sticky note. Also, the host piece must meet all other automation compatible specs including being letter sized mail and having an aspect ratio of 1.3 to 2.5 (width divided by height). Content on the sticky note must also meet the requirements of the class of mail being claimed.

Source: Mailers Companion published by USPS

