



**PRESORTED  
FIRST-CLASS MAIL  
U.S. POSTAGE PAID  
Greensboro, NC  
Permit No. 590**

**PRESORTED STANDARD  
U.S. POSTAGE PAID  
Greensboro, NC  
Permit No. 590**

## Summary Guide to US Postal Rates as of 4/10/2016

When PostMark prepares the mail, you can use its permits and save \$450 first year and \$225 per year after first year.

First Class Presort Under 13 oz. - 500 Piece Minimum			Standard (Bulk) Under 16 oz. - 200 Piece Minimum			Non-Profit (Bulk) Under 16 oz. - 200 Piece Minimum																																																																																																																																																																																																																																																																																					
<p><b>Letters &amp; Flats</b></p> <table border="1"> <thead> <tr> <th></th> <th>Letters</th> <th>Flats</th> </tr> </thead> <tbody> <tr> <td><b>Nonautomated (First Ounce)</b></td> <td>&lt;1oz.</td> <td>&lt;1oz.</td> </tr> <tr> <td>Metered single piece</td> <td>\$.465</td> <td>\$.940</td> </tr> <tr> <td>Single piece</td> <td>\$.470</td> <td>\$.940</td> </tr> <tr> <td>Machinable</td> <td>\$.452</td> <td>\$.798</td> </tr> <tr> <td>Non machinable Presorted</td> <td>\$.662</td> <td>NA</td> </tr> <tr> <td><b>Automated (First Ounce)</b></td> <td></td> <td></td> </tr> <tr> <td>Mixed AADC</td> <td>\$.419</td> <td>\$.750</td> </tr> <tr> <td>AADC</td> <td>\$.399</td> <td>\$.670</td> </tr> <tr> <td>3 - Digit/Presorted/Prebarcoded</td> <td>\$.399</td> <td>\$.630</td> </tr> <tr> <td>5 - Digit/Presorted/Prebarcoded</td> <td>\$.376</td> <td>\$.438</td> </tr> <tr> <td><b>Every Door Direct Mail*—Retail</b></td> <td>NA</td> <td>\$.176</td> </tr> <tr> <td><b>Additional Ounces (Non Presort)</b></td> <td>\$.210</td> <td>\$.210</td> </tr> <tr> <td><b>Additional Ounces Presorted</b></td> <td>\$.125</td> <td>\$.210</td> </tr> <tr> <td><b>Presorted Ltrs—2nd oz. is free until &gt; 2 oz.</b></td> <td></td> <td></td> </tr> <tr> <td><b>Rates for Flats will be used when mailpiece is not automation compatible or &gt; 3.5oz.</b></td> <td></td> <td></td> </tr> <tr> <td><b>Post Cards (First Class only)</b></td> <td></td> <td></td> </tr> <tr> <td><b>Nonautomated</b></td> <td><b>Single</b></td> <td><b>Double</b></td> </tr> <tr> <td>Single piece</td> <td>\$.340</td> <td>\$.340</td> </tr> <tr> <td>Presorted</td> <td>\$.283</td> <td>\$.283</td> </tr> <tr> <td><b>Automated</b></td> <td></td> <td></td> </tr> <tr> <td>Mixed AADC</td> <td>\$.272</td> <td>\$.272</td> </tr> <tr> <td>AADC</td> <td>\$.263</td> <td>\$.263</td> </tr> <tr> <td>3 - Digit/Presorted/Prebarcoded</td> <td>\$.263</td> <td>\$.263</td> </tr> <tr> <td>5 - Digit/Presorted/Prebarcoded</td> <td>\$.250</td> <td>\$.250</td> </tr> <tr> <td>Permit (each type—\$225+ initial)</td> <td colspan="2">\$225/year</td> </tr> </tbody> </table>		Letters	Flats	<b>Nonautomated (First Ounce)</b>	<1oz.	<1oz.	Metered single piece	\$.465	\$.940	Single piece	\$.470	\$.940	Machinable	\$.452	\$.798	Non machinable Presorted	\$.662	NA	<b>Automated (First Ounce)</b>			Mixed AADC	\$.419	\$.750	AADC	\$.399	\$.670	3 - Digit/Presorted/Prebarcoded	\$.399	\$.630	5 - Digit/Presorted/Prebarcoded	\$.376	\$.438	<b>Every Door Direct Mail*—Retail</b>	NA	\$.176	<b>Additional Ounces (Non Presort)</b>	\$.210	\$.210	<b>Additional Ounces Presorted</b>	\$.125	\$.210	<b>Presorted Ltrs—2nd oz. is free until &gt; 2 oz.</b>			<b>Rates for Flats will be used when mailpiece is not automation compatible or &gt; 3.5oz.</b>			<b>Post Cards (First Class only)</b>			<b>Nonautomated</b>	<b>Single</b>	<b>Double</b>	Single piece	\$.340	\$.340	Presorted	\$.283	\$.283	<b>Automated</b>			Mixed AADC	\$.272	\$.272	AADC	\$.263	\$.263	3 - Digit/Presorted/Prebarcoded	\$.263	\$.263	5 - Digit/Presorted/Prebarcoded	\$.250	\$.250	Permit (each type—\$225+ initial)	\$225/year		<table border="1"> <thead> <tr> <th></th> <th>Regular</th> <th>Letter</th> <th>Flats</th> </tr> </thead> <tbody> <tr> <td>Nonmachineable Mixed AADC</td> <td>\$ .653</td> <td>\$1.596</td> <td></td> </tr> <tr> <td>Nonmachineable AADC/NDC</td> <td>\$ .579</td> <td>\$1.195</td> <td></td> </tr> <tr> <td>Nonmachineable 3 Digit</td> <td>\$ .553</td> <td>N/A</td> <td></td> </tr> <tr> <td>Nonmachineable 5 Digit</td> <td>\$ .464</td> <td>N/A</td> <td></td> </tr> <tr> <td>Non Auto Mixed AADC</td> <td>\$ .307</td> <td>\$ .580</td> <td></td> </tr> <tr> <td>Non Auto AADC</td> <td>\$ .290</td> <td>\$ .546</td> <td></td> </tr> <tr> <td>Non Auto 3-digit</td> <td>NA</td> <td>\$ .494</td> <td></td> </tr> <tr> <td>Non Auto 5 digit</td> <td>NA</td> <td>\$ .425</td> <td></td> </tr> <tr> <td>Auto Mixed AADC</td> <td>\$ .291</td> <td>\$ .539</td> <td></td> </tr> <tr> <td>Auto AADC</td> <td>\$ .274</td> <td>\$ .522</td> <td></td> </tr> <tr> <td>Auto 3 - 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Digit Prebarcoded	\$ .274	\$ .467		Auto 5 - Digit Prebarcoded	\$ .255	\$ .376		<b>Every Door Direct Mail*- Retail</b>	NA	\$ .206		<b>Enhanced Carrier Route (under 3.3 oz auto)</b>				Basic (Line of Travel)	\$ .288	\$ .288		Saturation	\$ .194	\$ .205		<b>Pound Rate: ECR</b>	\$ .701	\$ .701		<b>Pound Rate: Nonmachinable</b>	\$ .763	\$ .763		<b>Plus Per Piece:</b>				Non Auto/Non Mach Mixed AADC	\$ .423	\$ .423		Non Auto/Non Mach ADC	\$ .389	\$ .389		Non Auto/Non Mach 3 Digit	\$ .337	\$ .337		Non Auto/Non Mach 5 Digit	\$ .268	\$ .268		Auto Mixed ADC	N/A	\$ .382		Auto ADC	N/A	\$ .365		Auto 3 Digit	N/A	\$ .310		Auto 5 Digit	N/A	\$ .219		ECR Basic	N/A	\$ .145		<table border="1"> <thead> <tr> <th></th> <th>Letter</th> <th>Flat</th> </tr> </thead> <tbody> <tr> <td>Nonmachineable Mixed AADC</td> <td>\$ .538</td> <td>\$1.616</td> </tr> <tr> <td>Nonmachineable AADC/NDC</td> <td>\$ .464</td> <td>\$1.282</td> </tr> <tr> <td>Nonmachineable 3 Digit</td> <td>\$ .438</td> <td>N/A</td> </tr> <tr> <td>Nonmachineable 5 Digit</td> <td>\$ .349</td> <td>N/A</td> </tr> <tr> <td>Non Auto Mixed AADC</td> <td>\$ .192</td> <td>\$ .441</td> </tr> <tr> <td>Non Auto AADC</td> <td>\$ .175</td> <td>\$ .407</td> </tr> <tr> <td>Non Auto 3-digit</td> <td>NA</td> <td>\$ .355</td> </tr> <tr> <td>Non Auto 5-digit</td> <td>NA</td> <td>\$ .286</td> </tr> <tr> <td>Auto Mixed AADC</td> <td>\$ .176</td> <td>\$ .400</td> </tr> <tr> <td>Auto AADC</td> <td>\$ .159</td> <td>\$ .383</td> </tr> <tr> <td>Auto 3 - Digit Prebarcoded</td> <td>\$ .159</td> <td>\$ .328</td> </tr> <tr> <td>Auto 5 - Digit Prebarcoded</td> <td>\$ .140</td> <td>\$ .237</td> </tr> <tr> <td><b>Every Door Direct Mail*- Permit</b></td> <td>NA</td> <td>\$ .132</td> </tr> <tr> <td><b>Enhanced Carrier Route (under 3.3 oz auto)</b></td> <td></td> <td></td> </tr> <tr> <td>Basic (Line of Travel)</td> <td>\$ .214</td> <td>\$ .214</td> </tr> <tr> <td>Saturation</td> <td>\$ .120</td> <td>\$ .131</td> </tr> <tr> <td><b>Pound Rate: ECR</b></td> <td>\$ .531</td> <td>\$ .531</td> </tr> <tr> <td><b>Pound Rate: Nonmachinable</b></td> <td>\$ .660</td> <td>\$ .660</td> </tr> <tr> <td><b>Plus Per Piece:</b></td> <td></td> <td></td> </tr> <tr> <td>Non Auto/Non Mach Mixed AADC</td> <td>\$ .305</td> <td>\$ .305</td> </tr> <tr> <td>Non Auto/Non Mach ADC</td> <td>\$ .271</td> <td>\$ .271</td> </tr> <tr> <td>Non Auto/Non Mach 3 Digit</td> <td>\$ .219</td> <td>\$ .219</td> </tr> <tr> <td>Non Auto/Non Mach 5 Digit</td> <td>\$ .150</td> <td>\$ .150</td> </tr> <tr> <td>Auto Mixed ADC</td> <td>N/A</td> <td>\$ .264</td> </tr> <tr> <td>Auto ADC</td> <td>N/A</td> <td>\$ .247</td> </tr> <tr> <td>Auto 3 Digit</td> <td>N/A</td> <td>\$ .192</td> </tr> <tr> <td>Auto 5 Digit</td> <td>N/A</td> <td>\$ .101</td> </tr> <tr> <td>ECR Basic</td> <td>N/A</td> <td>\$ .106</td> </tr> </tbody> </table>		Letter	Flat	Nonmachineable Mixed AADC	\$ .538	\$1.616	Nonmachineable AADC/NDC	\$ .464	\$1.282	Nonmachineable 3 Digit	\$ .438	N/A	Nonmachineable 5 Digit	\$ .349	N/A	Non Auto Mixed AADC	\$ .192	\$ .441	Non Auto AADC	\$ .175	\$ .407	Non Auto 3-digit	NA	\$ .355	Non Auto 5-digit	NA	\$ .286	Auto Mixed AADC	\$ .176	\$ .400	Auto AADC	\$ .159	\$ .383	Auto 3 - 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Non Auto 5-digit	NA	\$ .286																																																																																																																																																																																																																																																																																									
Auto Mixed AADC	\$ .176	\$ .400																																																																																																																																																																																																																																																																																									
Auto AADC	\$ .159	\$ .383																																																																																																																																																																																																																																																																																									
Auto 3 - Digit Prebarcoded	\$ .159	\$ .328																																																																																																																																																																																																																																																																																									
Auto 5 - Digit Prebarcoded	\$ .140	\$ .237																																																																																																																																																																																																																																																																																									
<b>Every Door Direct Mail*- Permit</b>	NA	\$ .132																																																																																																																																																																																																																																																																																									
<b>Enhanced Carrier Route (under 3.3 oz auto)</b>																																																																																																																																																																																																																																																																																											
Basic (Line of Travel)	\$ .214	\$ .214																																																																																																																																																																																																																																																																																									
Saturation	\$ .120	\$ .131																																																																																																																																																																																																																																																																																									
<b>Pound Rate: ECR</b>	\$ .531	\$ .531																																																																																																																																																																																																																																																																																									
<b>Pound Rate: Nonmachinable</b>	\$ .660	\$ .660																																																																																																																																																																																																																																																																																									
<b>Plus Per Piece:</b>																																																																																																																																																																																																																																																																																											
Non Auto/Non Mach Mixed AADC	\$ .305	\$ .305																																																																																																																																																																																																																																																																																									
Non Auto/Non Mach ADC	\$ .271	\$ .271																																																																																																																																																																																																																																																																																									
Non Auto/Non Mach 3 Digit	\$ .219	\$ .219																																																																																																																																																																																																																																																																																									
Non Auto/Non Mach 5 Digit	\$ .150	\$ .150																																																																																																																																																																																																																																																																																									
Auto Mixed ADC	N/A	\$ .264																																																																																																																																																																																																																																																																																									
Auto ADC	N/A	\$ .247																																																																																																																																																																																																																																																																																									
Auto 3 Digit	N/A	\$ .192																																																																																																																																																																																																																																																																																									
Auto 5 Digit	N/A	\$ .101																																																																																																																																																																																																																																																																																									
ECR Basic	N/A	\$ .106																																																																																																																																																																																																																																																																																									
<p><b>Definition of a letter</b> A Letter is between 5 and 11 1/2 inches long, 3 1/2 and 6 1/8 inches high, and .007 and 1/4 inches thick. To be automation compatible, the ratio of the length divided by the height must range from 1.3 to 2.5 and it must weigh &lt;=3.5 oz.</p> <p><b>Definition of a Post Card (First Class Only)</b> A Post Card may be no smaller than 3 1/2 x 5 inches and no larger than 4 1/4 x 6. Ratio requirements are the same as for letters. Standard rate and larger cards are considered to be letters.</p>	<p><b>Standard Class Drop Shipment Discounts</b> <b>Piece Rate Mail (Per Letter):</b> NDC: \$.035 SCF: \$.044 <b>Piece Rate Mail (Per Flat):</b> NDC: \$.033 SCF: \$.043 <b>Pound Rate Mail (Per Pound):</b> NDC: \$.161 SCF: \$.209 <b>* Every Door Direct Mail has special requirements</b></p> <p><b>Definition of a Flat</b> A Flat exceeds one or more of the letter specifications, and is between 6 and 15 inches in length, 6 and 12 inches in height, and no more than 3/4 inches in thickness. Length for a flat is the longest edge. Length is parallel to the address for a letter.</p>	<p><b>Non-Profit Class Drop Shipment Discounts</b> <b>Piece Rate Mail (Per Letter):</b> NDC: \$.035 SCF: \$.044 <b>Piece Rate Mail (Per Flat):</b> NDC: \$.033 SCF: \$.043 <b>Pound Rate Mail (Per Pound):</b> NDC: \$.161 SCF: \$.209</p> <p>Permit Numbers (indicias) do not require a box, but the font must be at least 4 point or greater.</p> <p>Return envelopes <b>must</b> be automated for automation rates (even when not postage prepaid.)</p> <p style="text-align: right;">Revised 04/10/16</p>																																																																																																																																																																																																																																																																																									